



HE Review Action Plan October 2015

Recommendation from Report	Agreed Action	Timescale and Responsibility
Liaise with the degree awarding body to facilitate student participation in programme management meetings.	<ul style="list-style-type: none"> • Timeslot for meeting discussed at PMG. • Key dates document to contain dates of PMG meetings which are highlighted to students by College staff and UOL. 	<p>October 2015 EB</p> <p>July 2015 EB</p>
Formally articulate student engagement arrangements within college to ensure the active participation of students in the enhancement of the programme.	<ul style="list-style-type: none"> • Students given document on opportunities for representation and participation as part of tutorial activities. Opportunities highlighted formally at induction tutorial meeting on 30.9.15. • SSLC agenda to have review of action plan and evaluation of changes to the programme suggested by the previous cohort as standing agenda items. 	<p>October 2015 EB</p> <p>Meetings held twice per semester EB</p>
Liaise with degree-awarding body to make the external moderator reports available to students.	<ul style="list-style-type: none"> • Module staff to share written feedback from moderation with students following assessment periods. 	<p>February and May 2016 Module staff</p>

Consolidate the various improvement activities to provide a more systematic, explicit and planned approach to the enhancement of student learning opportunities.	<ul style="list-style-type: none"> • Develop an enhancement framework document • On agenda for half termly meeting with Deputy Principal • On agenda of Joint Liaison Group • Training for BSCF staff regarding the Quality Code to take place. 	<p>November 2015 EB</p> <p>Each half term MK, EB</p> <p>Twice a year EB, KYP</p> <p>By May 2016 UOL and BSFC staff.</p>
Good Practice		
The wide-ranging arrangements which support the transition and preparation of students for progression to level 4.	<ul style="list-style-type: none"> • Continue to monitor students' transition to level 4 in order to refine current activities. 	At PMG meetings by UOL and college staff.
The comprehensive range of information provided to students in collaboration with the degree-awarding body which makes a significant impact on the quality of the students' learning experience.	<ul style="list-style-type: none"> • Include on agenda of SSLC to keep information under review. 	Meetings held twice per semester EB
Affirmations		
The steps being taken to improve the quality of assessment feedback to students.	<ul style="list-style-type: none"> • Share good practice at team meetings. • On agenda of SSLC 	<p>Each half term EB</p> <p>Meetings held twice per semester EB</p>
The introduction of an external examiner from the degree-awarding body to achieve greater externality on the programme	<ul style="list-style-type: none"> • Since the HE review initial visit the University of Liverpool have decided that an external examiner is not necessary for this programme. 	N/A